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June 20, 2006

TO: Members of the MAG Population Technical Advisory Committee

FROM: George Pettit, Gilbert, Chair

SUBJECT: TRANSMITTAL OF MEETING NOTICE AND TENTATIVE AGENDA

Tuesday, June 27, 2006 - **10:30 a.m.**
MAG Office, Suite 200, Saguaro Room
302 North 1st Avenue, Phoenix

A meeting of the MAG Population Technical Advisory Committee (POPTAC) will be held at the time and place noted above. The Census Survey Oversight Committee will be held at 10:00 a.m. to provide a status report on the 2005 Census Survey. Members of the MAG POPTAC are welcome to attend.

Members of the POPTAC may attend either in person, by telephone conference call or by videoconference. To videoconference to the meeting, prior arrangements need to be made with Craig Chenery at MAG and/or your site coordinator. Those attending by telephone conference call are requested to call 602-261-7510 between 10:25 a.m. and 10:30 a.m. After prompting, please enter the meeting ID number 767822 (POPTAC) on your telephone key pad followed by the pound sign. If you have a problem or require assistance, please dial 0 after calling the number above.

If you are driving, please park in the garage under the Compass Bank building. Bring your ticket to the meeting and parking will be validated. For those using transit, the RPTA will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Harry Wolfe at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership or 13 people for the MAG POPTAC. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. If you have any questions or need additional information, please contact Harry Wolfe at (602) 254-6300.

TENTATIVE AGENDA

COMMITTEE ACTION REQUESTED

1. Call to Order

2. Call to the Audience

An opportunity will be provided to members of the public to address the MAG POPTAC on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested to limit their comments to 3 minutes. A total of 15 minutes will be provided for this agenda item, unless the Chair of the POPTAC provides for an exception to this limit. Those wishing to comment on action agenda items will be given an opportunity at the time the item is heard.

3. Approval of Meeting Minutes of May 16, 2006

4. Data Collection Process for Preparation of July 1, 2006 Resident Population Estimates

MAG is in the process of collecting data for the preparation of the July 1, 2006 resident population estimates. The data to be collected – annexations, population in group quarters and residential completions – need to be supplied by Thursday, July 20, 2006. The request for annexation data has already been made. The request for updates to population in group quarters will be discussed.

5. Residential Completion Summary Table

MAG normally collects residential completion information one month after the end of each quarter. However, in order to meet the DES deadlines for supplying data for the July 1, 2006 estimates, MAG will

2. For information.

3. For information, discussion and approval of the minutes of May 16, 2006.

4. For information and discussion.

5. For information and discussion.

need to obtain data on residential completions through June 30, 2006 by July 20th. A summary of residential completions through the first quarter of 2006 is transmitted in Attachment One.

6. Streamlining Process for Member Agencies to Provide Data for Preparation of Estimates

As the result of a consultant study conducted for the MAG POPTAC, it was recommended that measures be pursued to streamline the data collection process for preparing annual population estimates. MAG has already revised the procedure for collecting annexations to avoid duplication of efforts with Arizona Department of Economic Security (DES). Beginning in 2005 member agencies provide annexation data directly to MAG and we in turn forward it to DES.

Phase two of the data streamlining process examines the provision of three major inputs for the preparation of estimates: – annexations, group quarters and residential completions. We are starting by examining procedures used by member agencies in providing annexation data.

On June 13, 2006 a Working Group convened to examine the process for providing annexation data. The first meeting was devoted to fact finding to define any issues that needed to be addressed. A summary of the major points raised at the meeting will be discussed.

7. Other Data Collection Activities

MAG staff, in collaboration with member agencies, is developing a process for collecting the data needed for the development of MAG socioeconomic projections. The process will involve a schedule for collecting, distributing and verifying the data on a regular basis. A status report will be provided

6. For information and discussion.

7. For information and discussion.

8. Establishment of Municipal Planning Area Boundaries

MAG projections are based upon a jurisdiction's anticipated future corporate limits. In preparation for the 2006 population projections, MAG has revised MPA boundaries to reflect the latest known available data. A map of the Municipal Planning Areas will be available for inspection at the MAG POPTAC meeting.

8. For information and discussion.

9. MAG Socioeconomic Projections

MAG is preparing for the next set of socioeconomic projections. The projections will use the Maricopa County projections approved by DES in March as the base.

MAG has been distributing 2004 and build-out data for member agencies, evaluating the comments received and making revisions to the data as needed. The time line for preparing the projections will be reviewed and a status report given. Please see Attachment Two

9. For information and discussion.

10. The Arizona Development Estimates and Projections Task Force (ADEPT)

In February of this year, Governor Janet Napolitano issued an Executive Order establishing a Task Force to enhance the development of population estimates and labor market information in the State. The first meeting of the Arizona Data Estimates and Projections Task Force (ADEPT) was held on June 9, 2006. The topics addressed at the meeting will be discussed.

10. For information and discussion.

11. Pilot Project for Innovative Three Dimensional Data Sets

The recently approved Fiscal Year 2007 MAG Work Program contains a work element to investigate the acquisition of three dimensional aerial photography. The photography would facilitate the calculation

11. For information and discussion.

of building square footage, number of floors and Floor Area Ratios. An area in the region will be selected as a pilot project to evaluate the aerial photography. Input from the MAG POPTAC will be solicited.

12. Next Meeting of the MAG POPTAC

In order to meet the schedule for providing the Management Committee and Regional Council with projections by the end of the year, we are revising the MAG POPTAC meeting schedule through October. Meetings of the MAG POPTAC will be held at 10:00 a.m. on the days noted below: Please revise your schedules accordingly.

Tuesday July 25, 2006

Tuesday August 29, 2006

Tuesday September 26, 2006

Tuesday October 24, 2006

12. For information.